



# Aquatics Supplement

## Youth Recreation/Child Care

### Health Clubs/Swim Clubs/Gymnastics

(To be attached to ACORD applications)

**Complete a separate supplement for each facility used.**

NAMED INSURED: \_\_\_\_\_

FACILITY LOCATION: \_\_\_\_\_

**GENERAL INFORMATION**

1. Is the swimming facility (check all that apply):  Private  Public  Lake  Ocean  Other
2. Is it (check all that apply)?:  On premises  Off premises  Above Ground  Below Ground  
 Indoor  Outdoor

**STAFFING**

3. Is the facility staffed with certified lifeguards for the appropriate water activity (pool, waterfront, shallow water)?  Yes  No
  - a) If yes, how many? \_\_\_\_\_
  - b) Certifying organization for lifeguards is (i.e. Red Cross, YMCA) \_\_\_\_\_
  - c) What is the lifeguard to swimmer ratio during swim times? \_\_\_\_\_ (Lifeguards) to \_\_\_\_\_ (Swimmers)
  - d) Are all lifeguards situated in positions where they can see all areas of the facility?  Yes  No
  - e) If guarding a pool, can they see the bottom surface?  Yes  No
4. Who supplies the lifeguards? (you or facility used) \_\_\_\_\_
  - a) If you supply the lifeguards, do you document all lifeguard in-service training?  Yes  No
5. Are pools monitored by staff members in addition to lifeguards?  Yes  No
  - a) Are staff members watching the pool situated in positions where they can see all areas of the pool, including the bottom?
  - b) What is the total staff to swimmer ratio during swim times? \_\_\_\_\_ (Staff) to \_\_\_\_\_ (Swimmers)
6. Are staff assigned to supervise locker/changing rooms, sunbathing areas, etc.?  Yes  No

**POOLS/SPAS**

7. Is the pool/spa compliant with the Virginia Graeme Baker Pool & Safety Act?  Yes  No
  - a) If no explain action plan and time table for compliance \_\_\_\_\_
8. Do you use pools/spas owned by other entities  Yes  No
  - a) If so, do you confirm compliance with the Virginia Graeme Baker Pool & Spa Safety Act?  Yes  No
9. Do all pool drains and grates have covers that cannot be removed without using a tool?  Yes  No
10. If pool is outdoors, is it completely fenced with at least a 4 foot fence?  Yes  No
  - a) Does the pool have self locking gates?  Yes  No

- b) Are gates locked when pool is not in use?  Yes  No
11. Are pool depths marked?  Yes  No
- a) What is the maximum depth of water (in feet)? \_\_\_\_\_
- b) What is the minimum depth of water (in feet?) \_\_\_\_\_
12. Do you test the pool/spa water a minimum of 2 times per day?  Yes  No
13. Is there a hot tub?  Yes  No
- a) Is the hot tub:
- Accessible     Non-accessible                       Attended     Non-attended
- b) Does the hot tub contain a locking cover?  Yes  No
14. Are all pools/spas cleaned daily?  Yes  No
15. Are all chemicals kept in a dry, ventilated, locked storage area?  Yes  No
16. Is there a working phone available near the hot tub/pool in case of emergency?  Yes  No

**ALL WATERFRONT INCLUDING POOLS**

17. Are warning signs and facility rules posted?  Yes  No
- a) Do posted rules meet state and local regulations?  Yes  No
18. Do you test each swimmer's swimming ability prior to allowing them to use the facility?  Yes  No
- a) Do non-swimmers wear a visible identification?  Yes  No
19. Are all swimmers required to use a broad-spectrum sunscreen with a sun protection factor (SPF) of at least 15 while at any outdoors swim facility?  Yes  No
- a) Is sunscreen reapplied every 2 hours or after profuse sweating?  Yes  No
20. Do you have the following safety equipment at the waterfront? Check all that apply.
- Backboard     Portable oxygen     AED (Automatic External Defibrillator)     First Aid Kit
- Ring buoy     Reaching pole or shepherds crook
21. Do you use starting blocks?  Yes  No
- a) If yes, what is the depth of water at the starting blocks? \_\_\_\_\_ feet
22. Are there diving boards or diving platforms?  Yes  No
- a) If yes,
- a) # of Boards                      Height(s) \_\_\_\_\_
- b) # of Platforms                      Heights(s) \_\_\_\_\_
- b) Is the diving area clearly marked with a depth of at least 9 feet that extends out at least 16 feet from the end of the diving board?  Yes  No
23. Are there water slides?  Yes  No
- If yes, a) # of Slides \_\_\_\_\_ Height(s) \_\_\_\_\_ Length(s) \_\_\_\_\_
- b) Depth of water where slide enters: \_\_\_\_\_
- c) If used in a pool, are the slides approved by the manufacturer for pool use?  Yes  No
- d) How do swimmers enter the water when launching off the slide(s)?  At an angle **OR**  Horizontally

***Please attach rules for use of the water slide.***

24. Do you have water structures like water trampolines, blobs, inflatable platforms, etc?  Yes  No  
 a) What type of structure(s) - List: \_\_\_\_\_  
 b) Is there a minimum of 2 lifeguards assigned to each structure at all times?  Yes  No  
 c) Can lifeguards see 360° around inflatables/trampolines/blobs, etc.  Yes  No

***Please attach rules for use of the structures.***

25. Does the facility meet the Dept. of Environmental Quality (or equivalent) standards for water quality, including testing and cleaning frequency?  Yes  No
26. Do you have specific guidelines regarding closing the waterfront or leaving the facility due to water quality, visibility, weather or contamination?  Yes  No
27. Do you loan or rent the waterfront/pool to outside groups or individuals?  Yes  No  
 a) If yes, do you require them to sign a hold harmless agreement in your favor?  Yes  No  
 b) If yes, do you require a certificate of insurance & additional insured status on their policy from them?  Yes  No  
 c) If yes, do you provide the lifeguards?  Yes  No
28. Do you loan or rent your lifeguards to outside groups or individuals?  Yes  No  
 a) If yes, do you require the groups to sign a hold harmless agreement in your favor?  Yes  No  
 b) If yes, do you require a certificate of insurance and additional insured status on their policy from them?  Yes  No
29. If the facility you use is off premises, are you required to sign a contract?  Yes  No  
 a) If yes, do you hold the facility owners harmless in their favor?  Yes  No
30. List all water sports played, including the use of jet skis or other types of motorized equipment used. Do *not* include competitive, organized sports teams. \_\_\_\_\_

**LAKES/PONDS**

31. Number of ponds \_\_\_\_\_ lakes \_\_\_\_\_ rivers \_\_\_\_\_ on premises.
32. If facility is a lake and is used for activities other than swimming, is the swim area separated and clearly marked?  Yes  No

**Complete the following for HEALTH CLUB/SWIM CLUB/GYMNASTICS RISKS only:**

- 1) Which of the following applies to your operation:  
 Pool is used for gymnastics training only  
 Pool is outdoors and open from Memorial Day to Labor Day only  
 Pool is outdoors and open for more than 3 months but less than 12 months a year  
 Pool is indoors, or outdoors and open for 12 months a year
- 2) How many acres does the facility cover? \_\_\_\_\_
- 3) Is there a water park playground?  
a. If yes, what kind of playground surfacing is used? \_\_\_\_\_  
b. Does the park have water jets?  Yes  No  
i. If yes, Jet Manufacturer \_\_\_\_\_  
c. How frequently is maintenance performed? \_\_\_\_\_  
i. Name of maintenance company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
- 4) Is there a playground on land?  Yes  No  
a. If yes, is the play area fenced?  Yes  No  
b. Has the playground been inspected within the past 24 months by someone certified in playground inspection?  Yes  No  
c. Describe all playground equipments, including the maximum height of the equipment \_\_\_\_\_  
d. Describe surface under the playground equipment \_\_\_\_\_
- 5) Do you have a Swim Team, Dive Team, or Water Polo Team?  Yes  No  
a. If yes, please complete our Travel/Tournament/Camps/Competitions Supplement)

**Complete the following for CHILD CARE RISKS only:**

- 1) If pool is on premises, is pool used exclusively for the center's children?  Yes  No
- 2) If you use an off-site pool, is there a land playground there?  Yes  No  
If yes:  
a) Is the play area fenced?  Yes  No  
b) Has someone certified in playground inspection inspected the playground?  Yes  No  
a. If yes, is it a CPSI certification?  Yes  No  
b. If no, describe certification \_\_\_\_\_  
c) Does the playground have equipment with a primary platform higher than 6 ft.  Yes  No  
a. Is there any play apparatus above 8 ft.?  Yes  No  
i. If yes, describe \_\_\_\_\_  
d) Please indicate the type of surface under play equipment and depth in inches  
 Coarse sand \_\_\_\_\_  Double Shredded Mulch \_\_\_\_\_  Engineered Wood Fibers \_\_\_\_\_  
 Fine Gravel \_\_\_\_\_  Fine Sand \_\_\_\_\_  Medium Gravel \_\_\_\_\_  Shredded Tires \_\_\_\_\_  
 Wood Chips \_\_\_\_\_  Other (type, depth) \_\_\_\_\_

---

---

Comments: \_\_\_\_\_

Insured's Signature: \_\_\_\_\_ Date: \_\_\_\_\_